



CAREER OPPORTUNITY

**Applications are invited from suitably qualified persons to fill the post of:
HEALTH PROMOTION COORDINATOR - Health Promotion & Public Relations Department
(One (1) Year)**

ROLE AND FUNCTIONS OF JOB:

Under the general direction of the Health Promotion & Public Relations Manager, the Health Promotion Coordinator shall have responsibility for developing and implementing programmes and activities to promote a healthy lifestyle for various target groups and settings (communities, workplaces, schools and health facilities). Promote the organization's image as a leader in the health sector in Jamaica.

REQUIRED SKILLS & SPECIALISED KNOWLEDGE:

- Excellent inter-personal skills
- Excellent oral and written communication skills
- Ability to establish and maintain harmonious working relationships
- Excellent planning and organizational skills
- Excellent time management skills
- Analytical and creative skills
- Proficient in MS Office and social media
- Must own and operate a reliable motor-car

QUALIFICATIONS & EXPERIENCE:

- Bachelor's Degree in Social Marketing/Behavioural Sciences or related discipline
- At least 2 years experience in health education/health promotions, public relations or marketing
- Any equivalent combination of qualifications and experience

Applicants are invited to submit their application no later than **Monday, July 18, 2022 to:**

The Human Resource Department
NATIONAL HEALTH FUND
6th Floor, The Towers,
25 Dominica Drive
Kingston 5

Apply Here: <https://nhf.orangehrmlive.com/recruitmentApply/22/view>

NB. We appreciate all responses, but only short listed candidates will be contacted.