



CAREER OPPORTUNITY

Applications are invited from suitably qualified persons to fill the post of:

Health Technician – Health Promotion & Public Relations Department

ROLE AND CORE FUNCTIONS OF JOB:

Under the general direction of the Registered Nurse, the Health Technician shall have responsibility for providing assistance with the screening of patients.

EDUCATIONAL REQUIREMENTS AND EXPERIENCE:

- Four (4) GCE O'Levels/CXC including English and a numeric subject
- Ability to read, write and comprehend medical terminology
- At least one (1) years' experience as a Health Technician
- Nurses Aid training would be an asset
- Any equivalent combination of qualification and experience

Required skills and specialised knowledge:

- Excellent Record Management skills
- Excellent interpersonal skills
- Excellent oral and written communication skills
- Computer Literacy
- Time management skills

Special conditions associated with the job:

- Required to work beyond normal working hours in order to meet stipulated deadlines
- Ensure that all records are kept confidential
- Working at Off Site locations

DUTIES AND RESPONSIBILITIES:

- Assist Enrolled Assistant Nurse (EAN) to conduct screening of patients.
- Maintain record of tests done and results.
- Enter patient data in the database.
- Register participants at NHF outreach events
- Maintain record of reagents/supplies.
- Any other duties as assigned by the Registered Nurse, the Health Promotion & Public Relations Manager or the CEO.

Applicants are invited to submit their application no later than **Wednesday, June 19, 2024:**

Addressed to: The Human Resource Department

NATIONAL HEALTH FUND
The Towers, 6th Floor, 25 Dominica Drive
Kingston 5

Apply Here: <https://nhf.orangehrmlive.com/recruitmentApply/63/view>

NB. We appreciate all responses but only short listed candidates will be contacted.